

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04,
Faridabad - 121001

RECRUITMENT NOTICE NO. : THS/RN/42/2023

Dated 8th December 2023

RECRUITMENT FOR VARIOUS POSITIONS

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. THSTI has established various centres namely (a) Centre for Maternal and Child Health, (b) Centre for Viral Therapeutics and Vaccines (c) Centre for Tuberculosis Research (d) Centre for Microbial Research, (e) Centre for Immunobiology and Immunotherapy (f) Centre for Drug Discovery (g) Clinical Development Services Agency (h) Computational and Mathematical Biology Centre (i) Centre for Bio-design and Diagnostics. These centres are strengthened by many core facilities viz. Bioassay Laboratory, Biorepository, Biosafety Level -3 Lab, Data Management Centre, Immunology Core laboratory, Multi-OMICS facility, Experimental Animal Facility, Vaccine design and Development facility, School of Innovation in Biodesign etc that serve as huge resources for the research programmes of THSTI and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.
3. This recruitment is to fill up the vacancies of THSTI under the following projects:

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of Post / Max Monthly emoluments/ Age Limit	Minimum Qualifications & Experience	Desirable Qualification & Experience/Job Responsibilities
Project: Translational Research Program			
1.	i) Principal Scientist-I Rs. 1,50,000/- 55 years OR	For Principal Scientist-I MD or M.Tech or equivalent or Ph.D degree in any area of Life Sciences/ Medical Sciences from a recognized university with at least five years of post-qualification research experience in the relevant field.	<ul style="list-style-type: none"> ➤ Experience in vaccine design & development against viral pathogens. ➤ Ability to design, execute, and analyze complex infection studies with a strong track record of successful research projects and publications. ➤ Expertise in biosafety level 3 and 4, work using animal models,

	<p>ii) Principal Scientist-II</p> <p>Rs. 1,92,000/-</p> <p>55 years</p> <p>One post [(i)+(ii)]</p>	<p><u>For Principal Scientist-II</u> MD or M.Tech or equivalent or Ph.D degree in any area of Life Sciences/ Medical Sciences from a recognized university with at least seven years of post-qualification research experience in the relevant field.</p>	<p>preparation, characterization of viruses, molecular biology, and immunological techniques.</p> <p>➤ Working knowledge in (i) Virus-based vaccines that includes Vaccine candidate discovery, vaccine platforms and vaccine development (ii) Viral and Bacterial Disease Diagnostics</p> <p>➤ Experience in managing team of researchers.</p>
Translational Health Science and Technology Institute (THSTI) Core			
<p>2.</p>	<p>Professional Expert (Library and Information Science)</p> <p>One post</p> <p>Rs. 55,000/-</p>	<p>B. Lib. Sc. /B.L.I. Sc. from a recognized University with three years of post-qualification experience in a Reputed Library.</p>	<p>The incumbent will generally be expected to undertake the following duties:</p> <ul style="list-style-type: none"> • Circulation Section: Registration of members (Manual or Integrated System); Maintenance of membership records; Issue, Return and Renewal of books, text books and other documents; Reservation/Recalling/ Issuing of reminder of books, text books and other documents; Collection of overdue charges; preparation of no dues/ clearance certificates; Maintenance of Inter-library loan transaction records; • Acquisition Section: Preparing purchase orders; Checking of duplication of books and other documents; Checking the purchase order of books, text books and documents in other media; receipt of books etc. on approval and on confirmed orders; filing of purchase orders; Bill preparation for payment; Certifying the Bills; Maintenance of Bill registers and expenditure register; Accessioning of Books; Transfer of books and other documents for technical processing; • Journals' Section: Order/ renewal of periodical subscriptions wherever required; Attending typing, Xeroxing and Data Entry operations Registering the current issues of periodicals (manual and computerized); downloading and uploading periodicals data; Reminders for non-receipt of periodicals; Preparing bills for payment of subscription/ adjustment of advance; Display of current issues of periodicals wherever required; preparing the

			<p>loose issues of periodicals into a set for binding;</p> <ul style="list-style-type: none"> • Library Technology: Having knowledge of technology (software and hardware) related to library, Managing and handling IT based Services (Remote Access, Website, IR, ERMS, Discovery, A-Z, Mobile App, VR App, RFID, etc.), Managing IT equipment (RFID, Assistive technologies, display screens, videowalls, computers, printers, 3D printer, etc.) • Helping in the release of information products; • Preparation of binding list of books and periodicals; accessioning the bound volumes of periodicals; processing the bills of binders; • Preparing the list of documents for weeding out; • Upkeep and providing services from the Theses and Dissertations, rare books and other reserved collection; • Assist in Reference/ Referral services; • Library Services to users with special needs; • Performing the stock verification; • Data entry operations; noting, drafting, verification and scrutiny of records relating to library establishment, maintenance of files and records; budget maintenance, stores, personal records, leave records etc., if needed; • Handling of library server, (after getting proper instruction from the Head/Dy. Librarian), if required updating the website; • Helping in compilation of bibliography, if required; • All other such jobs as assigned from time to time.
<p>➤ Last date for receipt of online application : 30th December 2023.</p> <p>➤ The applications will be scrutinised/shortlisted and processed for further selection.</p>			

GENERAL TERMS & CONDITIONS:

- a) These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.
- b) All educational, professional and technical qualification should be from a recognized Board/University.

- c) The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.
- d) Closing date of online application will be the **CRUCIAL DATE** for determining eligibility with regard to age, essential qualification etc.
- e) The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.
- f) Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates. 6. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service.
- g) All results/notifications will only be published on our website. Therefore, the candidates should essentially visit THSTI website, regularly.
- h) All communications will only be made through email.
- i) In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
- j) The no. of vacancy indicated above may change subjected to the actual requirement at the time of Written test/skill test/interview.
- k) With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules / guidelines shall prevail.
- l) Canvassing wrong information in any form will be a disqualification

HOW TO APPLY:

1. **Documents to be kept handy before filling up the online application:** (all the documents except (i) should be in pdf format):
 - i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)
 - ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
 - iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
 - iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
 - v) Graduation/Diploma degree certificate / Mark sheet
 - vi) Post-Graduation degree certificate & Mark sheet (if applicable)
 - vii) PhD degree/certificate (if applicable)
 - viii) Relevant experience certificates (if applicable)
 - ix) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

2. Procedure for filling up online application:

- i) The eligible and interested candidates may apply online at the Institute's website www.thsti.res.in/career. Applications through any other mode will not be accepted.
- ii) The following will be the step wise procedure-
 - A) Step 1 : Details of applicant
 - B) Step 2 : Uploading of documents
 - C) Step 3 : Payment of application fee
 - The payment can be made by using Debit Card / Credit Card / Internet Banking / UPI.
 - Once payment is made, no correction / modification is possible
 - Candidates are requested to keep a copy of the provisional receipt for future reference.
 - Fee once paid shall not be refunded under any circumstances.
 - Details of fees to be paid are as shown below:

S. No	Applying on direct recruitment	Application fee amount
1.	Unreserved, OBC & EWS candidates	For S. No. 1 Rs. 590/- For S. No. 2 Rs 236/-
2.	SC/ST/Women/PwBD	Rs 118/-

- D) Step 4 : Submission of application form
- iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.
- iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.
- v) Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.
- vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
- vii) In case of difficulty in filling up the online form, please send e-mail to **personnel@thsti.res.in** along with the screenshot of the error displayed (if any).

"Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply"

(M.V.Santo)
Head-Administration

=====End of the document=====