

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04,
Faridabad - 121001

RECRUITMENT NOTICE NO. : THS/RN/37/2023

Dated 13th October 2023

RECRUITMENT NOTIFICATION

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. THSTI has established various centres namely (a) Centre for Maternal and Child Health, (b) Centre for Viral Therapeutics and Vaccines (c) Centre for Tuberculosis Research (d) Centre for Microbial Research, (e) Centre for Immunobiology and Immunotherapy (f) Centre for Drug Discovery (g) Clinical Development Services Agency (h) Computational and Mathematical Biology Centre (i) Centre for Bio-design and Diagnostics. These centres are strengthened by many core facilities viz. Bioassay Laboratory, Biorepository, Biosafety Level -3 Lab, Data Management Centre, Immunology Core laboratory, Multi-OMICS facility, Experimental Animal Facility, Vaccine design and Development facility, School of Innovation in Biodesign etc that serve as huge resources for the research programmes of THSTI and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.
3. This recruitment is to fill up the vacancies of THSTI under the following projects.

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of Post/ Max Monthly consolidated emoluments/ Age Limit	Minimum Qualifications & Experience	Desirable Qualification & Experience/Job Responsibilities
Project: GARBHINI-India Pregnancy Risk Stratification (IPRS) Platform Agreement (GIPA)			
1.	Senior Research Officer (Clinical)	MD/DNB or equivalent degree Pediatrics/ Obs & Gyne from MCI recognized University. OR DCH or equivalent degree in Pediatrics/ Obst & Gyne from	➤ The selected candidates will be responsible for oversight of activities related to outcome assessment of

<p>Two posts</p> <p>Rs. 90,000/-</p> <p>35 years</p>	<p>MCI recognized University.</p> <p>OR</p> <p>MBBS from MCI recognize University with at least three years work experience after completing internship, preferably in the field of Pediatrics/Obst&Gyne</p> <p>OR</p> <p>MBBS from MCI recognized University and MPH with at least one year of post qualification work experience preferably in the field of Pediatrics/ Obst&Gyne/ Research.</p> <p>OR</p> <p>BDS/ BAMS/ BHMS/BPT equivalent degree from MCI recognized University and MPH/PGDHM/MHA with a least three years of post-qualification work experience preferably in maternal and child health research.</p> <p>OR</p> <p>BDS/BAMS/BHMS/BPT or equivalent degree from MCI recognized University with at least five years of post-qualification work experience after completing internship, preferably in maternity and child health research.</p> <p>Desirable:</p> <ul style="list-style-type: none"> • 2 years of work experience a clinical researcher or a degree in public health • Conversant with Good Clinical Practice • Demonstrated ability to develop and implement monitoring plan SOPs • Computer skills including proficiency in use of Microsoft Office applications • Ability to build effective project teams, ability to motivate other delegation, drive and timely/ quality decision making • Good organizational behavior and problem-solving 	<p>study participants enrolled in the study.</p> <ul style="list-style-type: none"> ➤ Ensuring that the study is conducted accordance with study protocol standard operating procedures, good clinical practice, and applicable guidelines ➤ It will involve coordination between investigators, project conduct team, and management team and monitoring team. ➤ Tracking progress of project with updates; safety reporting within the prescribed timelines; monitoring deliverables; and ensuring adherence GCP guidelines. Coordinating the smooth flow of data collection in electronic platform ➤ Review and verification of complete CRFs, from the source data regularly and ensure the completeness ➤ Oversight monitoring of newborns till discharge Safety reporting for adverse events in newborns; preparing the SAEs reports to be shared with all stakeholders in a timely manner. ➤ Timely resolution of queries in data collected. ➤ Ensuring timely follow up visits of all study participants till end of study liaising with study team for this activity ➤ Liaising with the investigators at THSTI and study site ➤ Liaising with the QM team to ensure good quality of study data ➤ Training of research staff for collection, outcome assessments follow-ups, CRF completion ➤ Documentation: Creation and maintenance of all study files at clinical sites including referral sites management of referrals going at
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2.	<p>Senior Research Officer (Quality Manager)</p> <p>One post</p> <p>Rs. 90,000/-</p> <p>35 years</p>	<p>PG Professional degree in Life Sciences with six years of post-qualification experience in the relevant field.</p> <p style="text-align: center;">OR</p> <p>PG degree in Life Sciences with seven years of post-qualification experience relevant field.</p>	<ul style="list-style-type: none"> ➤ Constantly update, revise, and maintain the Quality Manual, Standard Operating Procedures, and other quality documents. ➤ Conduct periodic internal audit as per the pre-determined schedule, follow-up audit activities. ➤ Face external quality audits, follow-up on recommendations, and initiate corrective or preventative actions (CAPA), whenever required. ➤ Lead or assist with identifying non-conformances, conduct root cause analysis (RCA), provide suitable recommendations, check CAPA effectiveness. ➤ Address queries raised by Accreditation/ certification body. <p>Desirable:</p> <p>Working Knowledge of:</p> <ul style="list-style-type: none"> • ISO 20387: 2018 standard and related documentation process. • Bio-bank accreditation process • Trained internal auditor as per the requirements of ISO 20387: 2018 standard.
<p>Interested candidates fulfilling the criteria as mentioned above may walk-in for written test/skill test/interview on 27th October 2023 at 9:30 am at THSTI, NCR Biotech Science Cluster, 3rd Milestone, Faridabad-Gurugram Expressway, Faridabad - 121001</p>			
<p>Project : GIISER-South Asia</p>			
3.	<p>Quality Manager</p> <p>One</p> <p>Rs. 70,000/-</p> <p>45 years</p>	<p>PG Professional degree in Life Sciences with five years of post-qualification experience in the relevant field.</p> <p style="text-align: center;">OR</p> <p>PG degree in Life Sciences with six years of post-qualification experience relevant field.</p>	<ul style="list-style-type: none"> ➤ Monitoring quality control measures for archived biospecimens (blood, serum, plasma, urine, saliva, DNA, peripheral blood mononuclear cells PBMCs etc.). ➤ Monitoring and improvising the performance of existing assays.

			<ul style="list-style-type: none"> ➤ Conduct periodic internal audit as per the pre-determined schedule, follow-up audit activities. ➤ Constantly update, revise, and maintain the Standard Operating Procedures for technical assays, and other quality documents. ➤ Aid in preparation of documents (SOPs) for new biorepository processes. ➤ Ensure that technical requirements are met as per the requirements of the relevant ISO standard within the facility. ➤ Assist in all project associated administrative responsibilities. <p>Desirable:</p> <ul style="list-style-type: none"> • Trained in molecular biology techniques, (PCR, RT-PCR, ELISA) • Knowledge of ISO 17025, ISO 9001/ ISO 20387 standard and related documentation process.
<p>Interested candidates fulfilling the criteria as mentioned above may walk-in for written test/skill test/interview on 27th October 2023 at 9:30 am at THSTI, NCR Biotech Science Cluster, 3rdMilestone, Faridabad-Gurugram Expressway, Faridabad - 121001</p>			

NOTE: The candidates must bring their latest resume, one set of photocopy of documents in support of their educational qualification and experience along with originals and a valid ID card for verification. Candidates coming after the time slot mentioned will not be entertained.

GENERAL TERMS & CONDITIONS:

- a) These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.
- b) All educational, professional and technical qualification should be from a recognized Board/University.
- c) The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.
- d) The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In

case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.

- e) Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates. 6. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service.
- f) Number of positions may vary depending upon the requirement at the time of interview.
- g) All results/ notifications will be published on our website. Therefore, the candidates should visit THSTI website regularly.
- h) All communications will only be made through email.
- i) Canvassing wrong information in any form will be a disqualification.

(M.V.Santo)
Head-Administration

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