ट्रांसलेशनल स्वास्थ्य विज्ञान
एवं प्रौद्योगिकी संस्थान
TRANSLATIONAL HEALTH SCIENCE
AND TECHNOLOGY INSTITUTE

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04, Faridabad - 121001

RECRUITMENT NOTICE NO. : THS/RN/26/2022 Dated 1st July 2022

RECRUITMENT FOR VARIOUS POSITIONS

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.

2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and child health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These are strengthened by the four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that serve as huge resources for the research programmes of THSTI, and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.

3. This recruitment is to fill up the vacancies under the project entitled **"**A multi-country, multi-centre, three-arm, parallel group, double-blind, placebo-controlled, randomized trial of two doses of antenatal corticosteroids for women with a high probability of birth in the late preterm period in hospitals in low-resource countries to improve newborn outcomes (ACTION-III Trial)**"**

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of Post / Maximum Monthly consolidated emoluments/ Age Limit	Minimum Qualifications & Experience	Desirable Qualification & Experience/Job Responsibilities
1.	Clinical Research Coordinator One post Rs. 1,30,000/- 45 years	MD/ DNB preferably in Obstetrics and Gynaecology or Pediatrics or Community Medicine post MBBS with at least one year of clinical research experience after completing MD/ DNB. OR Diploma in Obstetrics and Gynaecology or Pediatrics or Community Medicine post MBBS	The Clinical Research Coordinator (CRC) will be leading the study team and will be primary point of contact for operational aspects of implementation of the clinical trial activities from study start-up through database lock, ensuring compliance with GCP and applicable guidance. He/ she will be the primary link between study coordination unit and study investigators.

		with at least two years of clinical research experience after completing diploma. OR MDS plus MPH with work experience in clinical research in the field of Obstetrics and Gynaecology or Pediatrics after completing MPH. OR MBBS or BDS plus MPH with at least two years of work experience in clinical research in the field of Obstetrics and Gynaecology or Pediatrics after completing MPH. OR MBBS with at least five years of work experience of which three years should be in clinical research in the field of Obstetrics and Gynaecology or Pediatrics Desirable: • 2 years of work experience in a multicentre clinical trial or a public health project. • Understanding of GCP, regulations and guidelines • Demonstrated ability to develop and implement monitoring plans, SOPs • Computer skills including proficiency in use of Microsoft Office applications • Ability to build effective project teams, ability to motivate others, delegation, drive and timely/ quality decision making • Knowledge of adverse medical event investigation, analysis, and reporting procedures and standards • Effective communication skills, the provision of timely and accurate information to stakeholders • Good organizational behavior and problem-solving skills • Effective time management skills and ability to manage competing priorities	The CRC will have an oversight responsibility for activities undertaken at hospital site. He/she will be responsible for: • Providing input into and/or developing study related material such as clinical operations plan, SOPS, CRF completion guidelines, informed consent, study logs/forms and other study related documents; • Supporting the submissions for relevant government / ethics approvals; • Developing training module and planning the initial and retraining sessions for the research study staff along with the site CROs (called clinical research officers) • Contribute through operational inputs in protocol and study budget related decisions; • Structuring and supervising compliance for the study management plans; Ensuring compliance with the project requirements and cascading the issues/ updates to the relevant stakeholders; • Supervising the site preparation, study implementation at site and ongoing study and QC activities; • Reviewing protocol deviations and loss to follow up to ensure quality data is delivered; • Communicating with site supervisor and site investigator for tracking patient recruitment and progress to study timelines; maintaining and reporting metrics for clinical site performance • Providing input and support to maintain appropriate documentation for adverse event safety monitoring, and collaborating in submission of safety reports to sponsor, Ethics Committees and other applicable authorities; • Liasoning with the QM team to ensure good quality of study data; • Providing support to site team to prepare for clinical audits and to respond to audit findings conducted

			by internal QA and external agencies; Supervising the data management progress with data manager and the DM team; • Work with coordinating PI to ensure that the trial is meeting its targets, is producing meaningful output and to predict and plan any changes that warrant requests to changes in protocol, funding, or timelines; • Keeping stakeholders informed on study progress, risks and accomplishments. • Knowledge of adverse medical event investigation, analysis, and reporting procedures and standards. *The CRC will be based at the coordinating centre at THSTI but will have to make site Visits*
2.	Senior Clinical Research Officer Three posts Rs. 1,25,000/- 45 years	MD/ DNB or equivalent degree in Obstetrics and Gynaecology or Radiology from MCI recognised University. OR DGO (Diploma in Obstetrics and Gynaecology) or DMRD (Diploma in Medical Radiodiagnosis) with at least one year of experience after completing diploma. OR MBBS with at least three years' work experience/ resident-ship after completing internship in the field of Obstetrics and Gynaecology or Radiology Desirable: • 2 years of work experience in a clinical trial or a public health project. • Conversant with Good Clinical Practice • Demonstrated ability to develop and implement monitoring plans, SOPs • Computer skills including proficiency in use of Microsoft Office applications	The selected candidates will be responsible for oversight of activities related to screening, enrolment and administration of intervention and outcome assessment of mother and ensuring that the study is conducted in accordance with study protocol, standard operating procedures, good clinical practice, and applicable guidelines It will involve coordination between investigators, project conduct team, data management team and monitoring team; tracking progress of project with updates; safety reporting within the prescribed timelines; monitoring deliverables; and ensuring adherence to regulatory requirements. She/ He will be responsible for: • Performing the dating USGs • Oversight and coordination of screening, enrolment and IP administration. • Oversight of monitoring of mothers till discharge • Safety reporting for adverse events; preparing the SAEs reports to be

		• Ability to build effective project teams, ability to motivate others, delegation, drive and timely/ quality decision making • Good organizational behavior and problem-solving skills • Effective time management skills and ability to manage competing priorities.	shared with all stakeholders in a timely manner • Review and verification of completed CRFs in a timely manner, before they are transmitted to data management team for entry • Timely resolution of queries in data collected. • Supervising the study processes to ensure compliance to SOPs, protocol, national regulations; supervision of process of taking written informed consent; • Coordinating the smooth flow of data from collection to data entry in electronic platform • Reviewing participant recruitment, protocol deviations, loss to follow up for hospital site performance; • Responsible for intervention at sitestock, storage at appropriate temperature • Responsible for equipment related to maternal assessments • Training of research assistants and field workers for maternal data collection, outcome assessments, follow-ups, CRF completion • Liaising with the QM team to ensure good quality of study data • Any other work assigned by PI *The senior clinical research officers will be based at Safdarjung hospital in Delhi*
3.	Clinical Research Officer Three posts Rs. 1,00,000/- 45 years	MD/DNB or equivalent degree in Obstetrics and Gynaecology or Pediatrics from MCI recognised University. OR DGO or equivalent degree in Obstetrics and Gynaecology or DCH or equivalent degree in Pediatrics or Diploma in Radiology from MCI recognised University OR MBBS from MCI recognized University and MPH with at least one year of post qualification work	The selected candidates will be responsible for oversight of activities related to outcome assessment of newborn, and ensuring that the study is conducted in accordance with study protocol, standard operating procedures, good clinical practice, and applicable guidelines It will involve coordination between investigators, project conduct team, data management team and monitoring team; tracking progress of project with updates; safety reporting within the prescribed timelines; monitoring

		experience preferably in the field of Obstetrics and Gynaecology or Pediatrics. OR MBBS from MCI recognized University with at least three years of work experience after completing internship, preferably in the field of Obstetrics and Gynaecology or Pediatrics OR BDS/ BAMS/ BHMS/ BPT or equivalent degree from MCI recognised University and Masters in Public Health/ Masters in Clinical Research with at least three years of post-qualification work experience preferably in the field of Obstetrics and Gynaecology or Pediatrics. OR BDS/ BAMS/ BHMS/ BPT or equivalent degree from MCI recognised University with at least five years of post-qualification work experience after completing internship, preferably in the field of Obstetrics and Gynaecology or Pediatrics. Desirable: • 2 years of work experience in a clinical trial or a public health project or a MPH degree • Conversant with Good Clinical Practice • Demonstrated ability to develop and implement monitoring plans, SOPs • Computer skills including proficiency in use of Microsoft Office applications • Ability to build effective project teams, ability to motivate others, delegation, drive and timely/ quality decision making • Good organizational behavior and problem-solving skills • Effective time management skills and ability to manage competing priorities.	deliverables; and ensuring adherence to regulatory requirements. She/ He will be responsible for: • Oversight and coordination of outcome assessment in newborns. • Oversight of monitoring of newborns till discharge Safety reporting for adverse events in newborns; preparing the SAEs reports to be shared with all stakeholders in a timely manner • Review and verification of completed CRFs in a timely manner, before they are transmitted to data management team for entry • Timely resolution of queries in data collected. • Supervising the study processes to ensure compliance to SOPs, protocol, national regulations; supervision of process of assessing respiratory support in newborn, anthropometry, hypoglycemia, sepsis, etc • Ensuring timely follow-up visits of all newborns till end of study; liaising with project manager for this activity • Coordinating the smooth flow of data from collection to data entry in electronic platform • Reviewing data queries, protocol deviations, loss to follow up for hospital site performance; • Responsible for equipment related to newborn assessments at site • Liaising with the QM team to ensure good quality of study data • Training of research assistants and field workers for newborn data collection, outcome assessments, follow-ups, CRF completion • Any other work assigned by PI

			• *The clinical research officers will be based at Safdarjung hospital in Delhi*
Interested candidates fulfilling the criteria as mentioned above may walk-in for written test/skill test/interview on 11th July 2022 at 9:00 am at Skill Lab, Ground floor, Near Gate No. 5, Department of Obstetrics and Gynaecology, Safdarjung Hospital, Delhi-110029.			

NOTE: The candidates must bring their latest resume, one set of photocopy of documents in support of their educational qualification and experience along with originals and a valid ID card for verification. Candidates coming after the time slot mentioned will not be entertained.

GENERAL TERMS & CONDITIONS:

1. These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.

2. All educational, professional and technical qualification should be from a recognized Board/University.

3. The experience requirement specified shall be experience acquired after obtaining the minimum educational qualifications required for the post.

4. The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.

5. Age and other relaxations for direct recruits and departmental candidates: 1. By 5 years for candidates belonging to SC/ST communities. 2. By 3 years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories: (i) UR - 10 years , ii) OBC - 13 years (iii) SC/ST - 15 years 4. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service. 5. Age is relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government, from time to time. 6. There is no upper age limit for the Institute employees who are treated as departmental candidates.

6. Number of positions may vary depending upon the requirement at the time of interview.

7. All results/notifications will only be published on our website. Therefore, the candidates should visit THSTI website regularly.

8. All communications will only be made through email.

9. Canvassing wrong in any form will be a disqualification.

(M.V.Santo)
Head-Administration

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