Rolling Recruitment Notice No: THS/RN/02/2021/06

VACANCY NOTIFICATION FOR POSITIONS IN CLINICAL STUDIES

a) Translational Health Science and Technology Institute (THSTI) is an autonomous institute of the Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India. THSTI is a part of the interdisciplinary Biotechnology Science Cluster at Faridabad, Haryana in the National Capital Region (NCR). The institution is a dynamic enterprise with a mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.

b) THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and child health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These are strengthened by the four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that serve as huge resources for the research programmes of THSTI, and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.

c) Applications are invited from eligible candidates to fill up the following contract position under the project entitled
   1. Inter-Institutional approach –interdisciplinary Group for Advanced Research on Birth outcomes – DBT India Initiative (GARBH-Ini Phase II)
   2. MOMI Biorepository local analysis - INDIA
   3. ORCHESTRA: Connecting European Cohorts to Increase Common and Effective Response to SARS-CoV-2 Pandemic.

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of posts/ Monthly consolidated emoluments/ Age Limit/ Project Code	Qualifications & Desirable Experience	Domain / Job description and skills required
1.	**Senior Resident (Gyne)** One	MD in the required subject with three years of post qualification experience in R&D, Health Research subject or teaching.	• Conducting outpatient clinics in obstetrics & gynaecology for an urban and peri-urban population (includes outpatient preventive & antenatal care as per national norms).

			• Conduct deliveries – normal, instrument assisted and caesarean section deliveries and postpartum care.
	Upto Rs. 1,00,000/- 35 years (Project code-1)		• Care of women admitted to a district hospital in Obstetrics & Gynaecology wards. Serve as the obstetrician for round the clock cover of patients admitted and those brought to the emergency services at the hospital, • Liaison with senior Obstetric staff at the hospital to take and follow decisions regarding care of patients. Coordinate with the study research staff for smooth implementation of study. • Cater to the COVID positive pregnant women and conduct deliveries for the same. • Comfortable working in roster duties.
2.	**Senior Medical Officer** One Upto Rs. 1,00,000/- 35 years (Project code-3)	MD in pediatrics/ gynecology with three years of post qualification experience in R&D, Health Research subject or teaching.	• Coordinate the study with the clinical research staff at the study sites • Management of all clinical activities • Supervise enrollment and follow up of the participants enrolled in the pregnancy COVID-19 cohort at hospital sites. • SRO will coordinate the clinical teams /supervisors at the different study sites and is responsible for the efficient management of clinical activities of the study. • To support the site PIs, the hospital clinical staff providing services/training to the study clinical team. • Develop project applications, clinical case record forms, standard operating protocols and other study documentation. • Train the staff for study-related clinical activities including consenting and biosafety precautions. Coordinate with the

			study research staff for smooth implementation of study. • Interim evaluation of study data and preparation of reports, revaluating emerging COVID-19 literature and reviewing the ongoing study protocol. Should possess deeper understanding of the health system changes and the guidelines developed and released by the Government of India as part of COVID-19 response.
3.	**Project Technical Officer** One Rs. 32,000/- 30 years (Project code-1)	Graduate in Science/relevant subjects from a recognized university with five years of post qualification work experience from a recognized institution or Master's degree in the relevant subject.	• Developing and executing follow-up home visits of participants • Coordinating sample collection and transfer from multiple study sites. • Should be comfortable with managing digital tools eg. Virtual meeting platforms, Trello, monitoring dashboard etc. • Should have management skills: proficient in coordination or liaisoning and organising meetings. • Should be able to handle office correspondence in an efficient manner • Developing the training module for the field procedure and planning • Superivising site side-labs preparation • Developing the format for monthly reporting of field activities. • Timely update the daily sample collection to lab team.
4.	**Staff Nurse** Four (likely to increase) Upto Rs. 31,500/- 30 years (Project code-1 & 3)	Diploma in Nursing or Midwifery (GNM) Or equivalent and registered nurse or ANM with any State Nursing Council.	• Determine the eligibility criteria of the participants • Take written informed consent. • Collect clinical data at enrollment and follow-up visits. • Assist doctors in clinical examination. • Assist doctors in clinical procedures relevant for the study. Involved in collection of samples • Assist doctors in collection of placental samples after delivery • Should be comfortable with

			electronic gadget for eg. Laptop & TABS
5.	**Research Assistant** One Rs. 31,000/- 30 years (Project code-1)	Graduate in Science/relevant subjects from a recognized university with three years work experience from a recognized institution or Master's degree in the relevant subject.	• The Candidate will be responsible for the coordination of clinical activities happening at district hospital such as taking written informed consent, data collection, query management etc. • The candidate will assist the clinical management team in data transfer and data management team in query resolution. • Research assistant should have knolwedge and experience of working in clinical studies and large cohorts • The candidate may have to draft SOPs, work instruction and should be able to deliver trainings. • The candidate will be involved in training of staff and primarily involved in data cleaning and resolution of queries in data. • The candidate should have good communication skills both Hindi and English. • The candidate should be well versed with the latest technology, electronic Case Record Form, online data acquisition methods, tools etc.
6.	**Lab Technician** Three Upto Rs. 21,096/- 50 years (Project code-2)	B.Sc./3 years Diploma in Engineering & Technology.	• Immediate processing and storage of samples collected. • Perform assays in laboratory, which include ELISAs and other biochemical assays.
7.	**Technician**	B.Sc./3 years Diploma in Engineering & Technology	• Immediate processing and temporary storage of collected bio specimens.

	Two (One + One) (likely to increase) Upto Rs. 20,000/- + 16% HRA (For project code-3) And Upto Rs. 20,000/- + 24% (For project code-1) 50 years (Project code-1 & 3)		• Transportation of all laboratory samples to hospital site side lab or to the control storage facility at THSTI. • Scanning of the samples in biorepository for Bio Banking. • Coordination and assisting clinical team in collecting bio specimens of the enrolled participant and other study related activities. • Documentation of the record of various samples in the biorepository • The technician should be trained in transportation/collection/processing of Covid samples. • The candidate should have good communication skills both Hindi and English • The technician will be posted at any of the study sites under THSTI.
8.	**Field Worker/ Telecouncellors** **Six (Five + One)** Rs. 18,000/- (For project code-1) and Rs. 18,000/- + 16% (For project code-3) 50 years (Project code-1 & 3)	Graduate degree in any discipline from a recognised university.	➢ Providing counselling face to face, over the telephone, or online to patients tested positive for COVID-19 and mange regular follow up calls of study Participants) ➢ Providing counselling to pregnant ladies at antenatal clinic at district hospital ➢ Require to follow up participants over phone for their regular scheduled visit to the hospital. ➢ Working with individuals, or with team, maintaining records. ➢ Listening to participants concerns, empathising with them, and helping them to see things more clearly or in a different way ➢ Field workers may have to visit participant home for their scheduled / unscheduled follow ups. ➢ Field workers may have to collect samples from tertiary hospital, district hospital, round the clock. ➢ Field workers may have to assist Doctors, nurses on duty for routine

			patient care and study related activities.
			➤ The Field worker should have a valid two wheeler license.
			➤ Should be comfortable in visiting study participants home for data collection.
			➤ Knowledge of Hindi, English and local language
9.	**Messenger** Two Rs. 21,096/- 25 years (Project Code -2)	High School or equivalent with three years of relevant post qualification experience in the relevant field.	• Transport of COVID/ NON COVID samples to and from different labs at THSTI • Preparation of supply kits for clinical sites • Preparation of reagents for processing of samples in lab • Messenger may have to submit samples to various labs and testing centers. • Candidate may have to involve in inventory management and carrying supplies to various clinical sites from THSTI office. • Candidate may have to travel between various clinical sites and may have to visit participant homes for study related activities.
10.	**Technical Assistant** Two Upto Rs 32,538/- 30 years (Project code-2)	Graduate degree in Science from a recognized University with three years of post qualification experience from a recognized institution in the relevant field OR Master degree in Science.	• Immediate processing and temporary storage of collected bio specimens. • Processing of blood samples, PBMC isolation. • Maintain record of various samples in the biorepository • Perform assays includes ELISAs and other biochemical assays. • Processing and quality check of the samples • The technician will be posted at any of the study sites under THSTI or at THSTI.

➤ Last date for receipt of online application : **7th July 2021.**
➤ The applications will be scrutinised/shortlisted and processed for further selection.

GENERAL TERMS & CONDITIONS:

1. These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.

2. All educational, professional and technical qualification should be from a recognized Board/University.

3. The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.

4. Closing date of online application will be the **CRUCIAL DATE** for determining eligibility with regard to age, essential qualification etc.

5. The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.

6. Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates.

7. All results will be published on our website and all future communications will be only through email

8. In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.

9. With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules / guidelines shall prevail.

10. Canvassing in any form will be a disqualification

HOW TO APPLY:
1. **Documents to be kept handy before filling up the online application:** (all the documents except (i) should be in pdf format) :

   i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)
   ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
   iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
   iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
   v) Graduation/diploma degree certificate / Mark sheet (if applicable)
   vi) Master degree/ Mark sheet (if applicable)
   vii) Relevant experience certificates (if applicable)
   viii) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

2. **Procedure for filling up online application:**

  i) The eligible and interested candidates may apply online at the Institute's website www.thsti.res.in/career. Applications through any other mode will not be accepted.
  ii) The following will be the step wise procedure-
      A) Step 1 : Details of applicant
      B) Step 2 : Uploading of documents
      C) Step 3 : Payment of application fee
      ➢ The payment can be made by using Debit Card / Credit Card / Internet Banking / UPI.
      ➢ Once payment is made, no correction / modification is possible
      ➢ Candidates are requested to keep a copy of the provisional receipt forfuture reference.
      ➢ Fee once paid shall not be refunded under any circumstances.
      ➢ Details of fees to be paid are as shown below:

S. No	Applying on direct recruitment	Application fee amount
1.	Unreserved, OBC & EWS candidates	Rs 200/-
2.	SC/ST/Women/PwBD	Rs 100/-

      D) Step 4 : Submission of application form

  iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.
  iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.
  v)   Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.
  vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
  vii) In case of difficulty in filling up the online form, please send e-mail to **personnel@thsti.res.in** along with the screenshot of the error displayed (if any).

> **"Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply"**

(M.V.Santo)
Head-Administration
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