

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04, Faridabad -
 121001

ROLLING RECRUITMENT NOTICE NO. : THS/RN/02/2021/02

Urgent requirement for Clinical / Technical and Field staff

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes which can be broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and Child Health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These will be strengthened by four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that will serve not only the research programmes of THSTI, but also the National Capital Region Biotech Science Cluster and other academic and industrial partners.
3. This recruitment is to fill up the vacancies of THSTI under the following projects of PBC/MCH:

Project Code	Project Name
01	This multi-country observational study will be used to understand the clinical characteristics of SARS-CoV2 related disease in neonates, children and adolescents aged 0-19 years presenting to hospital in LMICs.
02	Preterm birth risk in pregnant women and prediction using machine learning models
03	Covid-19 Bioresource at the NCR Biotech Cluster

4. The research project is currently functional at following sites – Project code
 - a) Maulana Azad Medical College, New Delhi – 01, 03
 - b) ESI Medical College and Hospital, Faridabad -01, 03
 - c) Vardaman Mahavir Medical College and Safdarjung Hospital, New Delhi- 01, 03
 - d) St John’s Medical College, Bengaluru -01
 - e) Gurgaon Civil Hospital – 02
 - f) THSTI; Faridabad – 03

5. The details of the vacancies are given below:

S. No.	Name of the Post / No. of Post / Maximum monthly consolidated emoluments/ Age Limit (Type of position)/ Project Site Code	Minimum Qualification and experience	Job Description
1.	<p>Senior Medical Officer</p> <p>One</p> <p>Upto Rs. 1,00,000/-</p> <p>40 years</p> <p>Project code -03</p>	<p>MD with 3 years of post-qualification experience in Clinical Research</p> <p>OR</p> <p>MBBS with 6 years of post-qualification experience in Clinical Research</p>	<ul style="list-style-type: none"> ➤ Coordinate the study with the clinical research staff and study related activities at the study sites ➤ Supervise enrollment and follow up of the participants enrolled in the COVID-19 cohort at hospital sites. ➤ Senior Medical officer will be supervising and conducting clinical studies such as cohorts. ➤ SRO will coordinate the clinical teams /supervisors at the different study sites and is responsible for the efficient management of clinical activities of the study. ➤ To support the site PIs, the hospital clinical staff providing services/training to the study clinical team. ➤ Develop project applications, clinical case record forms, standard operating protocols and other study documentation. ➤ Train the staff for study-related clinical activities including consenting and biosafety precautions. Coordinate with the study research staff for smooth implementation of study. ➤ Interim evaluation of study data and preparation of reports, reevaluating emerging COVID-19 literature and reviewing the

			ongoing study protocol. Should possess deeper understanding of the health system changes and the guidelines developed and released by the Government of India as part of COVID-19 response.
2.	<p>Research Officer</p> <p>One post [Likely to increase]</p> <p>Upto Rs. 75,000/-</p> <p>40 years</p> <p>(Clinical position)</p> <p>Project code -01</p>	<p>MBBS degree from University recognized by MCI with at least 2 years of relevant post-qualification clinical research experience after completing internship.</p> <p>OR</p> <p>BDS/ Physiotherapy/ BAMS/ BHMS/ allied health sciences field / Post graduation in life science with at least 4 years of post-qualification relevant clinical research experience</p> <p>Desirable:</p> <ul style="list-style-type: none"> ● Experience in supervising a small team ● Experience in data cleaning or central data monitoring <p>Good knowledge of Microsoft office suit, particularly well versed with MS excel</p>	<p>The RO will be responsible for the coordination and supervision of the project related work of staff posted at the 3 Delhi/NCR hospital sites recruiting the infants.</p> <p>He/she will be responsible for</p> <ul style="list-style-type: none"> ➤ Coordinating and supervising the data collection for the health gain, financial risk protection and cost effectiveness objective of the multicentre clinical trail ➤ Re-training the staff periodically and as and when required. ➤ Review of eCRFs, cross checking and central data monitoring of data ➤ Process monitoring of data collection by staff, ➤ Rapport building with parents of enrolled infants ➤ Ensuring compliance with the project requirements; providing regular updates and cascading any concerns or triggers or protocol deviations to the coordinator/Investigator ➤ May require field visit to hospitals other than the selected hospital site or home of the infant along with data collectors. ➤ Report writing, updating data into excel sheet.
3.	<p>Study Nurse</p> <p>Four positions</p> <p>UptoRs. 31,500/-</p> <p>30 years</p>	<p>XII Standard and Diploma in Nursing & Midwifery (3 years course) plus Registration as “A” Grade Nurse</p> <p>OR</p> <p>BSc (Nursing)</p>	<ul style="list-style-type: none"> ➤ Screening of participants for eligibility; enrolment and clinical assessment of participants; obtaining informed consent; clinical data collection and sample collection; maintaining documentation at site.

	Project code -01	<p style="text-align: center;">OR</p> <p>Nursing “A” Certificate with 3 years’ experience in hospital</p> <p style="text-align: center;">OR</p> <p>Nursing Assistant Class III & above from the Armed Forces.</p>	<ul style="list-style-type: none"> ➤ Collecting bio specimens (nasal & oropharyngeal swabs and venous blood) of the enrolled participants (suspected COVID-19 patients)
4.	<p>Data Entry Operator</p> <p>Two positions</p> <p>Upto Rs. 31,000/-</p> <p>Project code -01</p>	<p>Bachelor's degree in Science/Computer Science/IT from a recognized university or institution.</p> <p>Skills/Desirable:</p> <ul style="list-style-type: none"> • Basic computer skills • Good interpersonal skills • Good written and spoken English 	<ul style="list-style-type: none"> ➤ Receiving CRFs from clinical operations team ➤ Maintain accountability of received CRF pages ➤ Performing accurate data entry into the database
5.	<p>Technician</p> <p>One position</p> <p>Upto Rs. 22,000/-</p> <p>30 years</p> <p>Project code - 02</p>	<p>Standard 10 with minimum 3 year’s of experience working in a clinical/field research project</p> <p style="text-align: center;">OR</p> <p>Standard 12 with minimum 2 years experience in working in a clinical/field research project</p> <p style="text-align: center;">OR</p> <p>Degree/ Diploma in clinical/field research</p> <p>Desirable:</p> <p>Experience in using and maintaining digital data collection devices</p>	<ul style="list-style-type: none"> ➤ Field data collection ➤ Using and managing digital data collection tools used in research like sensors, electronic data loggers etc., ➤ Managing data transfer protocols like cloud/mail transfer
6.	<p>Lab Technician</p> <p>One position</p> <p>Upto Rs. 20,000/-</p> <p>30 years</p> <p>Project code -01</p>	<p>Standard 10 with minimum 3 year’s of experience in clinical/ laboratory doing clinical research.</p> <p style="text-align: center;">OR</p> <p>Standard 12 with minimum 2 year experience in clinical/ laboratory research work.</p> <p style="text-align: center;">OR</p> <p>Degree/ Diploma in MLT.</p> <p style="text-align: center;">OR</p> <p>Degree/ Diploma in clinical/ laboratory research.</p> <p>Desirable:</p> <p>Experience in lab or clinical research work in hospital.</p>	<ul style="list-style-type: none"> ➤ Collecting bio specimens (nasal & oropharyngeal swabs and venous blood) of the enrolled participants (suspected COVID-19 patients) ➤ Screening of participants for eligibility; enrolment and clinical assessment of participants; obtaining informed consent; clinical data collection ➤ Immediate processing and temporary storage of collected bio specimens. ➤ Transportation of all laboratory samples to hospital site side lab or

			<p>to the control storage facility at THSTI.</p> <ul style="list-style-type: none"> ➤ Scanning of the samples in biorepository for Bio Banking. ➤ Documentation of the record of various samples in the biorepository ➤ The technician can be deputed at any of the above mentioned sites.
7.	<p>Messenger Boy</p> <p>Three positions</p> <p>Upto Rs. 18,000/-</p> <p>30 years</p> <p>Project code -01</p>	<p>Standard 10th with valid driving licence</p> <p>Desirable: Two wheeler with valid registration certificate</p>	<ul style="list-style-type: none"> ➤ Transport COVID samples from and reports ➤ Physical Tasks ➤ Planning and Executing Routes ➤ Managing Unforeseen Circumstances ➤ Carrying supplies to and from clinical sites
8.	<p>Telecounsellor</p> <p>Two positions</p> <p>Upto Rs. 18,000/-</p> <p>30 years</p> <p>Project code -01</p>	<p>Standard 12th with good Communication skills.</p>	<ul style="list-style-type: none"> ➤ Providing counselling face to face, over the telephone, or online to patients tested positive for COVID-19 and manage regular follow up calls of study Participants) ➤ Working with individuals, or with team ➤ Keeping records ➤ Listening to participants concerns, empathising with them, and helping them to see things more clearly or in a different way ➤ Knowledge of Hindi, English and local language
<p>Interested candidates fulfilling the criteria as mentioned above may walk-in for written test/skill test/interview on 4thFebruary 2021 at 9:30 am at THSTI, NCR Biotech Science Cluster, 3rdMilestone, Faridabad-Gurugram Expressway, Faridabad - 121001</p>			

NOTE: The candidates must bring their latest resume, one set of photocopy of documents in support of their educational qualification and experience along with originals and a valid ID card for verification. Candidates coming after the time slot mentioned will not be entertained.

GENERAL TERMS & CONDITIONS:

1. These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.

2. All educational, professional and technical qualification should be from a recognized Board/University.
3. The experience requirement specified shall be experience acquired after obtaining the minimum educational qualifications required for the post.
4. The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.
5. Age and other relaxations for direct recruits and departmental candidates: 1. By 5 years for candidates belonging to SC/ST communities. 2. By 3 years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories: (i) UR - 10 years , ii) OBC - 13 years (iii) SC/ST - 15 years 4. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service. 5. Age is relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government, from time to time.
6. There is no upper age limit for the Institute employees who are treated as departmental candidates.
7. Number of positions may vary depending upon the requirement at the time of interview.
8. Positions will be initially based either in the THSTI's laboratories at Faridabad or at the clinical sites in Gurugram/ New Delhi/ Bengaluru.
9. The clinical, field and laboratory positions will be given compensation of additional hours of work, if need arises, as per Government of India rules. Travel allowance will be paid for the staff who are required to work at the sites (neighbouring states) other than where they are routinely posted.
10. All staff who work deal with potentially COVID positive patients and biospecimen will be eligible for COVID-19 insurance announced by the Government of India.
11. Appropriate personal protection equipment as recommended by Government of India will be duly provided by the study management for the personnel who deal with potentially COVID positive patients and biospecimen.
12. All results will be published on our website and all communications will be only through email.
13. Canvassing in any form will be a disqualification.

(M.V.Santo)

Head-Administration

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