

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurgaon Expressway, P.O. Box No. 04, Faridabad - 121001

Policy Centre for Biomedical Research

Recruitment Notice No: THS / RN / 08/ 2016

Recruitment for Technical Positions

- a) Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into tangible products to improve human health.
- b) THSTI has set up niche centres for research in areas relevant to planned translational work. They are: Vaccine and Infectious Disease Research Centre (VIDRC), Pediatric Biology Centre (PBC), Centre for Bio-design (CBD), Drug Discovery Research Centre (DDRC), Centre for Human Microbial Ecology (CHME) and Policy Centre for Biomedical Research (PCBR). Clinical Development Service Agency (CDSA) and the National Biodesign Alliance (NBA) are THSTI's extramural centres.
- c) This recruitment notice is for Policy Centre for Biomedical Research (PCBR). The functions of the centre are to provide support in the areas of Vaccine, Diagnostics, Medical Devices and Drugs for translation to humans and translation to practice under the following activities:

Intelligent Ideas for innovation: The centre looks at the priority setting based on an appropriate matrix suitable for national, geographical and sub-geographical needs, in disease areas where burden is high and where products are available. The need finding exercise is based on either a meeting of stakeholders or reaching a consensus gathered through appropriately designed e-surveys, followed by analysis of data based on globally acceptable matrix.

Exploring strategies where opportunities exist but implementation is not happening: There are opportunities in public health, where interventions available globally are not being implemented in our country. A division of the unit also explores alternate/ innovative strategies to address the implementation aspect. Sometimes prohibitive cost and insufficient information available to various stakeholders are the prime reasons of low uptake of a particular product developed. The prohibitive cost can be addressed by bringing in the indigenous manufacturers on board, providing them appropriate supportive supervision and also providing them information about the available funding to cushion the risk in the product development. The division also provides the manufacturers with analysis

of available platforms and their respective regulatory requirements for fast-track clearance for licensure.

Technology diffusion and demand creation: This activity is executed by collaborating with appropriate stakeholders and communicating with the policy-makers, parliamentarians, civil society organizations etc. and is expected to facilitate uptake of a product that has already been developed and is useful for public health.

Discussion groups will be convened in key areas to evolve a thought processes which will be concretized through the above three mechanisms. Workshops and seminars for disseminating the information to various stake-holders i.e. scientific communities, industries and various elements of civil society groups will also be convened by this unit.

- d) Applications are invited from suitable candidates for the following positions to be filled by direct recruitment:

S. No.	Position / Number of position / Max. Monthly Emoluments / Age limit	Qualification and Experience	Job Description
1	<p>Senior Program Officer (Medical)</p> <p>One</p> <p>Upto Rs.90,000/- (based on relevant experience with an annual increment of 5%)</p> <p>55 years</p>	<p>MD (Community Medicine)/ Master of Public Health (MPH)/ Ph.D in any area of Life Sciences with at least 8 years of work experience in the areas of Policy/Public Health.</p> <p>Excellent written & communication skills in English is essential</p> <p>Should be ready to travel extensively</p>	<p>The SPO is expected to provide strategic inputs to the institute and support policy creation in their assigned areas of speciality.</p> <p>This involves interacting with different stakeholders in academia, industry, governments and CSOs, organizing meetings, creating reports, collecting and performing secondary analysis of scientific data based on published reports and unpublished data.</p> <p>Preparation of technical documents in the assigned areas and publication of the findings originating thereof</p>

2	<p>Program Officer</p> <p>One</p> <p>Upto Rs.60,000/- (with an annual increment of 5%)</p> <p>45 years</p>	<p>PhD in Life Sciences/ Biotechnology/ Medicine with at least 4 years of relevant experience.</p>	<p>The Program officer is Expected to</p> <ul style="list-style-type: none"> • Create and update database on health sector covering the entire gamut of activities, funding, expertise and infrastructure in the area • Continuously update the database created with assistance from administrative staff • Provide periodic analysis to various government and non-government funding agencies, informing them of the existing “gaps” that need to be addressed in the health sector. • He/She will also be responsible for contributing to creation of a National Health R&D observatory. • Should be ready to travel extensively
3	<p>Intern / Junior Analyst (Health Economist)</p> <p>One Position</p> <p>Upto Rs.50,000/- (with an annual increment of 5%)</p> <p>35 years</p>	<p>Post Graduate in Economics with 2 years working experience in Health Economics.</p> <p>Ph.D. will be an added advantage.</p> <p>Experience in program / policy research is essential.</p> <p>Written and communication skills in English is essential.</p>	<p>The Intern/Junior Analyst will be involved in collection and analysis of scientific data based on published reports and will provide support in the area of health economics to the Senior Program Officers as and when required for timely completion of projects.</p>

GENERAL TERMS & CONDITIONS:

1. Appointment will be made on contract for a period upto 4th November 2017 with an initial probation period of one year, which may be extended at the discretion of the Competent Authority.
2. All educational, professional and technical qualification should be from a recognized Board/University.
3. Persons working in Govt. / PSUs / autonomous bodies should apply through proper channel or produce a relevant 'No Objection Certificate' at the time of interview .
4. The experience requirement specified shall be experience acquired after obtaining the minimum educational qualifications specified for the post.
5. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates.
6. The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they may be offered lower post / lower emoluments on the recommendation of the Selection Committee.
7. Number of positions filled will be as per the Institute's need and availability of the suitable candidates.
8. Number of vacancies may vary based on th requirement at the time of interview.
9. Outstation SC/ST/PwD candidates called for the interview will be paid to & fro second class railway fare, as per Govt. of India rules on production of the proof of travel.
10. In case a large number of applications are received for each post, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
11. Only shortlisted candidates will be called for interview.
12. All results will be published on our website and all future communications will be only through email.
13. Canvassing in any form will be a disqualification
14. Interested candidates are requested to submit the online application on or before the last date and send the signed hard copy of application with all enclosures on or before the specified date.

The procedure for online application:

- a. Before filling online application, do keep the following documents handy:
 - i. A soft copy of your passport size photo.

- ii. A comprehensive CV (PDF format only) containing details of qualification, positions held, professional experience/distinctions etc.
- iii. Application fee in the form of demand draft for an amount of Rs. 100/- in the favour of “Translational Health Science and Technology Institute” payable at Gurgaon (SC/ST/Women/PwD candidates are exempted from payment of application fees).
- b. Candidates are requested to use Google Chrome internet browser for best results in submission of online application.
- c. Once online application is submitted, no correction/modification is possible.
- d. In case of difficulty in filling up the online form, please contact personnel@thsti.res.in
- e. On successful submission of your application, an auto-generated email containing a reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.
- f. The following be done after submission of online application:
 - i. Take a print out of the application.
 - ii. Please sign the application at the appropriate place and send the signed application with demand draft, CV, self-attested copies of certificates / documents pertaining to educational qualification and experience by **speed post /registered post** so as to reach on or before the last date at the address given below.

Head – Administration

Translational Health Science and Technology Institute

NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurgaon Expressway,

P.O. Box No. 04, Faridabad – 121001

Please super-scribe the post applied for on the envelope.

- g. Please note that the application without signature, or those received after due date or incomplete in any other respect will be summarily rejected.
- h. Important dates:

Last date for submission of online application	:	21.03.2016
Last date for receiving the signed hard copy of application at THSTI:		27.03.2016